

**FULLERTON SCHOOL DISTRICT  
Personnel Commission Meeting  
1401 W. Valencia Drive, Fullerton, CA**

**June 23, 2025 – 4:30 P.M.**

**AGENDA**

The meeting of the Personnel Commission will be held at:  
**FSD Conference Room A - Primary Location**  
1401 W. Valencia Drive, Fullerton; and

Teleconference Location for Commissioner Norman  
Whittier City School District - Human Resources  
7211 S. Whittier Ave, Whittier, CA 90602

Teleconference Location for Commissioner Kelman  
118-35 Queens Blvd., Suite 400  
Forest Hills, NY 11375

The meeting will also be available to stream on Zoom. If you wish to participate in the meeting virtually, please use the following Zoom link: [PC Meeting 6.23.25](#)

- 1. Call to Order, Pledge of Allegiance**
- 2. Approve Minutes for Regular Meeting of May 19th, 2025** **Discussion/Action**
- 3. Approve the Classified Personnel Report** **Discussion/Action**
- 4. Approve/Ratify Recruitments** **Ratification**
  - After School Program Site Supervisor
  - Assistant Director, Nutrition Services - Promotional
  - Behavior Intervention Supervisor
  - Director of Facilities, Maintenance and Operations - Promotional
  - Electrician
  - Food Services I - Substitute
  - Food Service Assistant I - Part Time (2 hours/day)
  - Instructional Assistant/ Bilingual Biliterate (Spanish) - Part Time Promotional Only
  - Instructional Assistant/Expanded Learning
  - Instructional Assistant/General Education
  - Instructional Assistant/Recreation
  - Instructional Assistant/Special Education I
  - Instructional Assistant/Special Education II
  - Maintenance Worker I
  - Playground Supervisor - Part Time

<p><b>5. Ratify/Certify the Director's Certification of Eligibility Lists</b></p> <ul style="list-style-type: none"> <li>● Account Technician II, exp. 6/2/26</li> <li>● Clerical Assistant II, exp. 5/30/26</li> <li>● Community Liaison - Bilingual Spanish, exp. 5/21/26</li> <li>● Director of Facilities, Maintenance and Operations - Promotional, exp. 5/28/26</li> <li>● Food Service Assistant II, exp. 5/23/26</li> <li>● Instructional Assistant/BB Spanish - Promotional, exp. 6/1/26</li> <li>● Instructional Assistant/Expanded Learning (IA/EL), exp. 12/16/25</li> <li>● Instructional Assistant/General Education (IA/GE), exp. 12/16/25</li> <li>● Instructional Assistant/Recreation (IA/Rec), exp. 12/16/25</li> <li>● Instructional Assistant/Special Education I, exp. 12/16/25</li> <li>● Instructional Assistant/Special Education II, exp. 12/16/25</li> <li>● Secretary, exp. 5/16/26</li> <li>● Technology, Library, and Media Specialist - Promotional, exp. 5/28/26</li> </ul>	<p><b>Ratification</b></p>
<p><b>6. Public Comments</b> If you wish to make a public comment, but are unable to attend the meeting, please email Stephanie McKinney no later than 2pm on the day of the meeting at <a href="mailto:stephanie_mckinney@myfsd.org">stephanie_mckinney@myfsd.org</a>.</p>	<p><b>Information Only</b></p>
<p><b>7. Director's Report</b> The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes.</p>	<p><b>Information Only</b></p>
<p><b>8. Consider Approval of proposed Hourly Rate increase for the Mental Health Associate</b></p>	<p><b>Discussion/Action</b></p>
<p><b>9. Consider Approval of proposed Reclassification of Mental Health Counseling Specialist</b></p>	<p><b>Discussion/Action</b></p>
<p><b>10. Consider Approval of Work Calendar Adjustment for School Social Worker Specialist</b></p>	<p><b>Discussion/Action</b></p>
<p><b>11. Consider Approval of the New Physical Therapist Job Description</b></p>	<p><b>Discussion/Action</b></p>
<p><b>12. Consider Approval of the New Instructional Assistant / Expanded Learning II Job Description</b></p>	<p><b>Discussion/Action</b></p>
<p><b>13. Consider Approval of proposed changes to Class Specifications Statement of the Instructional Assistant/ Expanded Learning I</b></p>	<p><b>Discussion/Action</b></p>

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| <b>14. Consider Approval of proposed changes to the Class Specifications Statement of the Expanded Learning Lead Instructional Assistant</b>                   | <b>Discussion/Action</b> |
| <b>15. Consider Approval of proposed changes to Title and Class Specification Statement of the CELDT Assessment Assistant to Language Assessment Assistant</b> | <b>Discussion/Action</b> |
| <b>16. Consider Approval of proposed changes to the Class Specifications Statement of the Instructional Assistant/General Education</b>                        | <b>Discussion/Action</b> |
| <b>17. Consider Approval of proposed changes to the Class Specifications Statement of the Instructional Assistant/Bilingual-Biliterate</b>                     | <b>Discussion/Action</b> |
| <b>18. Consider Approval of proposed changes to the Class Specifications Statement of the Instructional Assistant/Recreation</b>                               | <b>Discussion/Action</b> |
| <b>19. Consider Approval of proposed changes to the Class Specifications Statement of the Instructional Assistant/Special Education I</b>                      | <b>Discussion/Action</b> |
| <b>20. Consider Approval of proposed changes to the Class Specifications Statement of the Instructional Assistant/Special Education II</b>                     | <b>Discussion/Action</b> |
| <b>21. Active Recruitment List</b>   | <b>Information Only</b>  |
| <b>22. Administration and Policy</b>   | <b>Information Only</b>  |
| <b>23. Other Business</b>  | <b>Information Only</b>  |
| <b>24. Recess to Closed Session</b><br>Pursuant to Government Code 54957 to discuss the Classified Personnel Director's job performance evaluation.            |                          |
| <b>25. Adjournment</b>   |                          |